

## Current information from HUMMEL AG on Covid-19

Dear Sir or Madam,

The spread of the coronavirus has led to far-reaching restrictions for all of us - privately and professionally. Nevertheless, we at HUMMEL are still there for you. In the meantime we have implemented numerous measures to maintain our customer service, to protect the health of our employees and to ensure the ongoing business operations.

**Home Office:** Currently more than 50 employees work from Home Offices. We have created organizational and technical prerequisites for this in order to guarantee order processing in the best possible way. Our field staff can also be reached by e-mail, telephone or via telephone conference for customers and interested parties at any time.

**Shift models:** In our production and logistic departments, we have so far been able to keep output constant through special shift models and at the same time reduce the number of social contacts of our employees to a minimum.

**Hygiene guidelines:** A few weeks ago we already tightened the hygiene guidelines and communicated this comprehensively to employees, business partners and visitors.

**Risk areas:** We extensively survey employees and visitors about their whereabouts in the past weeks. Persons who have been in risk areas during the relevant period are currently not allowed to enter our company buildings.

With these comprehensive measures we try to protect our employees, maintain ongoing operations and ensure customer service. We have thus successfully managed to remain capable of acting and capable of delivering.

Nobody can foresee what the next days and weeks will bring. The current development is characterized by an unprecedented dynamic. Therefore it is important for us to remain in close dialogue with you. Your HUMMEL contact partners will continue to be available to you through the familiar channels. We will continue to inform you proactively by telephone or e-mail about current developments. Do not hesitate to pick up the telephone and inform us about what is happening in your company. A direct line, comprehensive information and a trustworthy conversation are the best prerequisites for ensuring that business and supply relationships are not affected significantly even in extraordinary times.

Stay healthy!

Greetings from your HUMMEL-Team