

## HUMMEL AG

Lise-Meitner-Str.2

D-79211 Denzlingen

Phone: ++49/(0)7666-91110-0

Fax: ++49/(0)7666-91110-20



### Supplier Self Declaration

#### Part I: name and address:

Supplier:

Corrections (if filled data are not correct)

Address:

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Phone:

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Homepage:

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Our No.  
with you

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#### Part II: more information regarding your company

Company status

When established

Branch

Company size

Ltd, ...

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|  |
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|  |
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|  |
|--|

Commerc.

☐

Industrial

☐

1-24

☐

25-49

☐

50-249

☐

250-499

☐

>=500

☐

Product spectrum

|  |
|--|
|  |
|  |
|  |

Product catalogue enclosed:

yes: ☐

no: ☐

separately by post: ☐

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### Part III: responsibilities

|                   | Name                 | Phone                | Fax                  |
|-------------------|----------------------|----------------------|----------------------|
| Executive Board   | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Manager Operation | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Manager Sales     | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Manager Quality   | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Bookkeeping       | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Engineering       | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Logistic          | <input type="text"/> | <input type="text"/> | <input type="text"/> |

### Part IV: questions about your QS-System

- 1 Do you work to extern certified QM-System ?
- |                          |                         |                          |
|--------------------------|-------------------------|--------------------------|
| Yes                      | Certified according to? | No                       |
| <input type="checkbox"/> | <input type="text"/>    | <input type="checkbox"/> |

If the answer to the above question is Yes, please enclose a copy of your certificate and go to section 5

|                                                     | Yes                      | Name of system       | No                       |
|-----------------------------------------------------|--------------------------|----------------------|--------------------------|
| 2 Do you work with another QM-System?               | <input type="checkbox"/> | <input type="text"/> | <input type="checkbox"/> |
| 2.1 If yes, do you regularly audit your system?     | <input type="checkbox"/> |                      | <input type="checkbox"/> |
| 2.2 Were you audited by a third party?              | <input type="checkbox"/> |                      | <input type="checkbox"/> |
| 3 Is your measuring equipment regularly calibrated? | <input type="checkbox"/> |                      | <input type="checkbox"/> |
|                                                     | Yes                      | What kind?           | No                       |
| 4 Is there a work in progress inspection?           | <input type="checkbox"/> | <input type="text"/> | <input type="checkbox"/> |
| 5 Is there a final inspection?                      | <input type="checkbox"/> | <input type="text"/> | <input type="checkbox"/> |
| 5.1 If yes, are these documented?                   | <input type="checkbox"/> |                      | <input type="checkbox"/> |

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5.2 Are these documents included with goods?

☐☐

Yes

Certification planned until?

No

6 Are further M-Systems implemented?

ISO 14001

☐☐

ISO 45001

☐☐

ISO 50001

☐☐

7 Do you operate with initial sampling /  
Inspection according VDA / QS 9000

☐☐

8 Do you make construction- and process-  
FMEA?

☐☐

9 Are your products conform to:

REACH

☐☐

(please enclose confirmation)

RoHS

☐☐

## Part V: Sustainability

10 Do you take measures for the protection of the  
environment and safety at work, as well as  
optimizing your energy consumption. Is there an  
auditing?

Yes

☐

No

☐

☐ internal ☐ external

11 Is your company registered at IMDS (International  
Material Data System)?

☐☐

If yes, please note your ID:.....

12 Do you have written rules of action to protection of  
the environment, safety at work and energy  
management?

☐☐

13 Do you have a code of conduct, or a supplier code  
of conduct?

☐☐

13a Do your supplier sign your code of conduct, or a  
comparable document?

☐☐

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### Part VI: Insurance / Warranty

|    |                                                         | Yes                      | Sum covered by insurance | No                       |
|----|---------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 14 | Do you have an insurance which cover following damages? |                          |                          |                          |
|    | Extended product liability insurance                    | <input type="checkbox"/> | € <input type="text"/>   | <input type="checkbox"/> |
|    | Injury to persons                                       | <input type="checkbox"/> | € <input type="text"/>   | <input type="checkbox"/> |
|    | Material damages per damage event                       | <input type="checkbox"/> | € <input type="text"/>   | <input type="checkbox"/> |
|    | Financial loss per damage event                         | <input type="checkbox"/> | € <input type="text"/>   | <input type="checkbox"/> |
|    | Product recall per damage event                         | <input type="checkbox"/> | € <input type="text"/>   | <input type="checkbox"/> |

### Part VII: risk evaluation

|    |                                                                                                           |                                      |                                    |
|----|-----------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------|
| 15 | If you have a loss of production, is there a possibility to produce products for Hummel at another plant? | Yes<br><input type="checkbox"/>      | No<br><input type="checkbox"/>     |
| 16 | Has your company an emergency plan, to react in unplanned cases, or in cases of force majeure?            | <input type="checkbox"/>             | <input type="checkbox"/>           |
| 17 | Do you buy raw material only from single suppliers, or do you have multiple sources?                      | Multiple<br><input type="checkbox"/> | Single<br><input type="checkbox"/> |

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### Part VIII: Conditions of delivery and payment / Contracts

- |                                                                                                                                                                                                           | Yes                      | No                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 18 Hummel prefer suppliers, which deliver DDP (Delivered Duty Paid) according to Incoterms.<br>Are you willing to offer DDP for Hummel?<br>If not, which conditions of delivery your company offer to us? | <input type="checkbox"/> | <input type="checkbox"/> |
| 19 Preferred conditions of payment are<br>14 days 3% discount, 30 days net, alternative 60 days net.<br>Are you willing to accept this conditions of payment?                                             | <input type="checkbox"/> | <input type="checkbox"/> |
| If not, which conditions of payment do you offer to us?                                                                                                                                                   |                          |                          |
| 20 Are you prepared to conclude a QAA after corporate negotiation?                                                                                                                                        | <input type="checkbox"/> | <input type="checkbox"/> |
| 21 Do you accept our Supplier Code of Conduct?<br><a href="https://www.hummel.com/de/support/informationen-fuer-lieferanten/">https://www.hummel.com/de/support/informationen-fuer-lieferanten/</a>       | <input type="checkbox"/> | <input type="checkbox"/> |

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### 22 Stamp and signature

Location, Date

Name (*in block letters*)

Stamp and signature

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(following passage is to be filled by HUMMEL AG)

Supplier will be ☐ approved  
☐ Limited approved (actions: \_\_\_\_\_)  
☐ not approved

Date

Date

signature

Global Head of PRO

signature

Head of QMS